How To Reinstate Enrollments

## Step 1. Search for student

- Go to https://sislogin.edgenuity.com/ and enter your login credentials
- Use the search bar in the top right corner to find a student. You can search by name, e-mail, or LAUSD ID number.
- Click student's hyperlinked name

Step 2. Reinstate Enrollment

- Select Enrollment History from the menu on the left.

- Locate the enrollment you want to reinstate, select the Edit icon (pencil and paper icon) next to the enrollment and switch the Status to Active.
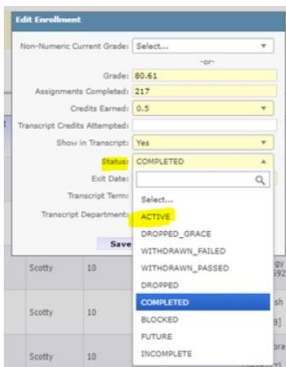
Step 3. Change End-date

- Select Current Enrollments from menu on left
- Locate the enrollment you reinstated, select the Edit icon (pencil and paper icon) next to the enrollment and change End Date to desired date.